

## Erasmus+ Programme - Academic Year 2016/17

### Mobility grants for staff offered by Humboldt-Universität zu Berlin and University of Sarajevo

Humboldt-Universität zu Berlin (HU) and University of Sarajevo are glad to announce a call for mobility scholarships for staff exchange for studies and teaching at the Partner University within the academic year 2016/17 in the field of Humanities, Languages and Philological Sciences as well as History.

The Call is financed by the European Union's Programme ERASMUS+ (Key Action 1: "Learning Mobility of Individuals, Higher Education student and staff mobility between Programme and Partner Countries") which fosters co-operation in the field of higher education between the European Union and Partner countries all over the world through a mobility scheme addressing student and academic individual exchanges.

#### Programme Description - Who can apply?

Within the framework of academic collaboration between the two Partner universities, staff members from Sarajevo University are invited to apply for scholarships for teaching and training at HU Berlin and the University of Sarajevo.

Candidates must be willing to give a training on subjects of relevance to the above identified fields (**10 days, 8 teaching hours per week**) to the participating students. Also applications for a sound programme of training may be accepted. Additional activities include the further elaboration of joint activities between the partner universities as explicated in the aims of the exchange framework CoLABnet ([www.slawistik.hu-berlin.de/erasmus\\_westernbalkans](http://www.slawistik.hu-berlin.de/erasmus_westernbalkans)).

#### What are the prerequisites?

Staff must have demonstrated competence in relevant disciplines, experience or skills relevant to the task. Good command of oral and written English or German respectively is obligatory.

#### What does the mobility scholarship to HU include?

The financial support consists of a per diem of 120 EUR/day with a compulsory teaching obligation of 8 hours per week. Additionally, a flat rate travel allowance Bosnia & Herzegovina - Germany of 275 EUR is provided.

#### When will the mobility take place?

**In summer semester for the months April, May, June and July 2017.**

#### How to apply?

To participate in the project and to apply for the mobility funding, kindly send the documents listed below via e-mail or as hardcopy to the contact person stated at the end of this call:

- Copy of your valid passport,
- CV, preferably in the europass format ([www.europass.cedefop.europa.eu](http://www.europass.cedefop.europa.eu)),
- Letter of motivation,
- Proof of staff membership to University of Sarajevo
- Letter of motivation, containing details about the possible contribution to the project and a sketch of the most important contents of trainings and classes to be offered in the frame of the mobility,
- Proof of experience in giving trainings/teaching the required subjects and/or supervision of student team research projects,
- Draft mobility agreement

**What is the deadline for application?**

For mobilities starting either in summer semester - **25.03.2017**

**Selection process**

The home university previews the applications and the requested documents. All applications that are considered eligible are forwarded to both the home and host universities. Home and host universities further assess the eligibility of applicants.

The selection criteria:

- Academic performance of the applicants
- The proposed mobility fits into the subject fields
- Staff exchange matches the need of project

The Selection Committee consists of representatives from each Partner University. The Selection Committee makes the final nomination within each category and mobility flow, based on the selection criteria above and the following administrative criteria:

- Host University is willing to accept the applicant for the time she/he has applied for or can suggest another time for mobility. Rejections are justified based on academic reasons (e.g. language requirements, eligibility to attend the selected courses, places available).
- Relevance of the mobility to both Home and Host University (reviewed by these institutions, preference given by the applicant).

Gender balance is respected. Disabled or economically/socially disadvantaged applicants get preference in case of equal academic merits.

The nomination decision of the selection committee concerning the acceptance of a grantee is subject to the host university's approval. Next actions are:

1. Decision on the awarded applicants is made in **30. March 2017**
2. The coordinator Humboldt-Universität will notify all the applicants on the result of the selection via e-mail until **April 3<sup>rd</sup>**. Application numbers of selected applicants and reserve candidates are also published on the HU links website. The result of your application can be:
  - Granted. You are awarded a grant according your application; please note the time and duration of mobility might be different from what you have applied. You will receive information from the coordinator on what to do next.
  - Reserve list. You are not granted, but your application is on reserve list. You might still get a grant if selected grantees cancel their mobility. You will be notified if a possibility for grant emerges.
  - Rejected. You were not accepted by any of your host university preferences. If you want to know the exact reasons for rejection of your application, please contact the coordinator.

**Contact Persons**

To submit your application and for any related questions, please contact:

Univerzitet u Sarajevu:

Ksenjia Kondali

E-Mail: [ksenjia.kondali@ff.unsa.ba](mailto:ksenjia.kondali@ff.unsa.ba)

Humboldt-Universität zu Berlin:

Philipp Wasserscheidt

E-Mail: [philipp.wasserscheidt@hu-berlin.de](mailto:philipp.wasserscheidt@hu-berlin.de)