

ERASMUS+ with Partner Countries Information Sheet (KA171)

GENERAL INFORMATION	
Contact for International Students from Partner Countries	Service Centre InterNational Transfer
Address	<p>Julius Maximilian University of Würzburg Service Centre InterNational Transfer Josef-Martin-Weg 55 Hubland Campus Nord 97074 Würzburg Germany</p> <p>Email: international@uni-wuerzburg.de and erasmus107@uni-wuerzburg.de</p>
Office Hours	Consultation by Appointment
Website	https://www.uni-wuerzburg.de/international/startseite/
Erasmus+ KA171 Coordination	<p>Erasmus+ KA171 Project Coordination:</p> <p>Please send all inquiries to the following Email-address: erasmus107@uni-wuerzburg.de</p> <p>Prof. Dr. Lukas Worschech (Head of the Service Centre InterNational Transfer)</p> <p>Susanne Hermann M.A. (Erasmus Institutional Coordinator)</p> <p>Lea Schwacke M.A. (Erasmus KA107/171 Project Associate)</p>
Incoming Students Coordination	<p>Gabriele Sibinger (International Students Coordinator) gabriele.sibinger@uni-wuerzburg.de</p> <p>Tanja Mousikou tania.mousikou@uni-wuerzburg.de Tel.+49 931 31-84934</p> <p>Nicole Schmitt exchange-international@uni-wuerzburg.de Tel.+49 931 31-82804</p>

Fees	<p>No tuition fees.</p> <p>Semester contribution: Currently €146, which includes unlimited local and regional public transport for six months, reduced prices for meals in cafeterias and for dormitories run by the Federal Organisation for Student Services (“Studentenwerk”).</p>
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APPLICATION	
Language Requirements	<p>Sufficient language skills to follow the courses are required, the minimum language level required for students are noted in the Inter-Institutional Agreement between Würzburg University and the Partner University.</p> <ul style="list-style-type: none"> • In general, if students wish to earn ECTS in Würzburg, they should be able to demonstrate at least a B1 language level in English (exceptions apply). • Specific German language skills are required for some subjects
Level Of Study	The respective levels of study are noted in the Inter-Institutional Agreement.
Faculties/Schools Available to Exchange Students	Inter-Institutional Agreements within Erasmus KA171 are subject/department-based agreements, meaning that Erasmus students are supposed to attend a courses from their subject area or a neighbouring subject.
Course Catalogue	<p>The course catalogue can be found on the platform “WueStudy”:</p> <p>https://wuestudy.zv.uni-wuerzburg.de/qisserver/pages/startFlow.xhtml?_flowId=showCourseCatalog-flow&_flowExecutionKey=e1s1&noDBAction=y&init=y</p> <p>If exchange students are in need of advice when it comes to choosing courses, please contact the <u>academic</u> coordinator at Würzburg University.</p>
Nomination Deadlines and Procedure	Nominations are welcome by Email (to nomination@uni-wuerzburg.de AND erasmus107@uni-wuerzburg.de)

	<p>wuerzburg.de) by November 30 for the summer semester and April 30 for the winter semester. Please reach out to the respective Departmental Erasmus Coordinator as well.</p> <p>The following information should be included: Name of nominee(s), email address, field of study, language proficiency, period of stay and other relevant information (e.g. special needs). Important: Nominees have to be enrolled at your institution.</p>
Application Deadline	<p>June 15 for the winter semester January 15 for the summer semester</p>
Online Application	<p>Online Application for Incoming Students (MoveON)</p>

ACADEMIC INFORMATION	
Semester Dates	<p>Winter semester: October 1 – March 31 Summer semester: April 1 – September 30</p>
Lecture Period Dates / Examination Period	<p>Summer semester 2023: 17.04.2023 - 21.07.2023</p> <p>Winter semester 2023/24: 16.10.2023 - 09.02.2024</p> <p>Summer semester 2024: 15.04.2024 - 19.07.2024</p> <p>Winter semester 2024/25: 14.10.2024 - 07.02.2025</p> <p>The dates for the following semesters can be found here.</p> <p><u>Please note:</u> There is no official examination period and exams might take place during the semester break. Students should inquire about this before booking return flights.</p>
Orientation	<ul style="list-style-type: none"> • Welcome events for international students (guided sightseeing tour, “FirstSteps” events with information about studying and living in Würzburg, welcome speech by university officials, reception)

	<ul style="list-style-type: none"> • Orientation sessions for all specific subjects are offered by the departments • Orientation online seminars prior to the exchange period (“Pre-First Steps”)
Language Courses	<p>German (and other) language courses are offered at the Würzburg University’s Language Centre (<i>Zentrum für Sprachen</i>).</p> <ul style="list-style-type: none"> • 4-week intensive German course in September/March before the start of the lecture period • German courses during the semester • All German courses are free of charge for exchange programme students. Detailed information and course dates can be found online under “Course Programme”. For admission to the courses, students need to bring their Letter of Admission (<i>Zulassungsbescheid</i>) to the placement test on the first day of class
Class Schedule	<p>Students create their class schedule by themselves, tutors and academic coordinators offer assistance. You can find further information here.</p>
Transcript of Records	<p>Transcripts of Records are issued to international students <u>upon request only – no automatic issuance!</u> Please note that transcripts might be issued 5 weeks after the exam period. Please find more information here.</p>

STUDENT HOUSING	
Housing Information	<p>The University of Würzburg has a special arrangement with the Student Housing Service of the “Studentenwerk”, an independent organisation which is not connected to the university.</p> <p>If international students from our partner universities apply for a room in a dormitory and transfer the housing deposit (€ 1000) by the official application deadline, <u>accommodation will be guaranteed</u>. The Student Housing Service is responsible for ten dormitories in various locations in Würzburg.</p>

	<p>Amenities:</p> <ul style="list-style-type: none"> • Single apartments or single rooms in shared apartments, in which two to four students share a kitchen and bathroom • All rooms and apartments are furnished • Dishes, cooking items, bedding, and towels are not provided • Rents range from € 160 to € 350 per month, depending on the size of the room/apartment and its equipment <p>Length of stay:</p> <ul style="list-style-type: none"> • Student accommodations are granted for six months (beginning with the semester on April 1 or October 1) or 12 months (for one year stay). A shorter rental period is not possible
Housing Application Deadline	<p>June 15 for the winter semester January 15 for the summer semester</p> <p><u>Please note: Dormitory housing is only guaranteed if students apply and pay the deposit by the deadline!</u></p> <p>Please note that you can already apply for housing without having the admission letter from us! After we receive your official nomination, you will receive an email with further information on how to apply for dormitories including the online application link.</p>

OTHER RELEVANT INFORMATION	
About Würzburg	Official Website of the City of Würzburg
Campus Maps	WueAddress
Costs and Financing	<p>Costs of living: approx. € 1000 / month (depending on your lifestyle and apartment rent). <u>Please note: Students have to make sure they have sufficient funds to cover all expenses while abroad, including rent and semester contribution.</u> Students will only be enrolled if the semester contribution has been transferred and if sufficient health insurance coverage has been presented. Financing: scholarship and working possibilities can be found on our website.</p>
Visa Requirements and Resident Permit	If you need a visa, please check the list of the German Ministry of Foreign Affairs .

	<p>Students from the European Union and several other countries (e.g. EFTA-countries, USA and Japan) do not need a visa to enter Germany, just a valid passport or identification card; however, exchange students who are not from an EU country need a resident permit. Make an appointment with the Würzburg Immigration Office (<i>Ausländeramt</i>) in the City Hall as soon as possible after your arrival.</p> <p>Request your visa well in advance. Gathering all required documents takes time; Upon arrival, students need to register for a residence permit (approx. € 100).</p>
Insurance Requirements	<p>Adequate health insurance is required for registration. Home insurance companies should be contacted before departing to Germany. A German insurance company will verify the insurance status of students. If the insurance status is not sufficient, a German health insurance must be purchased for the duration of stay. No exceptions! In addition, we highly recommend students to have liability insurance while staying in Germany. It can either be bought in Germany or the home insurance covers the exchange period abroad (please check with your provider). Liability insurance covers the responsibility for damage caused to persons, objects or assets up to a certain amount. The higher this amount, the higher the annual fee.</p>
Arrival and Pickup	<ul style="list-style-type: none"> • By airplane: Airport Frankfurt/Main or Nürnberg with direct ICE-train connections to Würzburg • By train: Würzburg is easily accessible from all directions • Public transport in Würzburg: With the WVV (buses and trams) various university buildings and student dormitories are easy to reach. • By car: See the maps on this website
Student Tutoring Program	<p>Students who know their way around the University and city are pleased to assist exchange students, especially during the first few days. Find our tutors here.</p>
Extracurricular Clubs	<ul style="list-style-type: none"> • University Sports Centre facilities (more information here) • Würzburg International Network (on Facebook, on Instagram) <p>Find more ideas to get active on our website!</p>