

### GENERAL INFORMATION

Name of the institution	Université d'Artois
Erasmus code	F ARRAS12
International Cooperation Unit	International Relations Office
Address	<b>Université d'Artois</b> <b>Service des Relations Internationales</b> <b>9 rue du temple</b> <b>BP 10665</b> <b>62030 Arras Cedex</b>
Website	<a href="http://www.univ-artois.fr/">http://www.univ-artois.fr/</a>
Information for exchange students	<a href="http://www.univ-artois.fr/international/venir-etudier-luniversite-dartois">http://www.univ-artois.fr/international/venir-etudier-luniversite-dartois</a>
Head of the University	Mr. Pasquale MAMMONE

### INTERNATIONAL RELATIONS OFFICE

Vice-rector for International Relations	Ahmed EL KALADI <a href="mailto:sri@univ-artois.fr">sri@univ-artois.fr</a>
Head of the Office International Cooperation	Coraline PAVY Tel : +33 (0)3 21 60 38 96 <a href="mailto:sri@univ-artois.fr">sri@univ-artois.fr</a>
International partnership and projects	Coraline PAVY / Karine BOIGELOT-AIT KARRA Tel : +33 (0)3 21 60 38 96 / +33 (0)3 21 60 38 97 <a href="mailto:cooperation-sri@univ-artois.fr">cooperation-sri@univ-artois.fr</a>
Exchange Mobility Coordination	Manon BENAOUDA Tel : +33 (0)3 21 60 61 85 <a href="mailto:manon.benaouda@univ-artois.fr">manon.benaouda@univ-artois.fr</a>
Incoming exchange students – <i>long-term mobility</i>	Betty PAUL Tel : +33 (0)3 21 60 38 68 <a href="mailto:incoming-exchange@univ-artois.fr">incoming-exchange@univ-artois.fr</a>
Incoming exchange students – <i>short hybrid mobility</i> Incoming Erasmus+ STT/STA mobility	<a href="mailto:incoming-exchange@univ-artois.fr">incoming-exchange@univ-artois.fr</a>
Accommodation for exchange students	Célia MOKTAR Tel : +33 (0)3 21 60 61 94 <a href="mailto:incoming-exchange@univ-artois.fr">incoming-exchange@univ-artois.fr</a>
Outgoing exchange students - <i>Europe</i>	Elsa MYKAJ Tel : +33 (0)3 21 60 38 27 <a href="mailto:mobilite-europe@univ-artois.fr">mobilite-europe@univ-artois.fr</a>
Outgoing exchange students – <i>outside Europe</i> Outgoing mobility grants	Amandine RYCKEWAERT Tel : +33 (0)3 21 60 38 27 <a href="mailto:mobilite-horseurope@univ-artois.fr">mobilite-horseurope@univ-artois.fr</a>
Financial administration Outgoing Erasmus+ STT/STA mobility	Karine BOIGELOT-AIT KARRA Tel : +33 (0)3 21 60 38 97 <a href="mailto:karine.boigelot@univ-artois.fr">karine.boigelot@univ-artois.fr</a>
Promotion of mobility Confucius Institute Secretariat	Marine FLAMENT Tel : +33 (0)3 21 60 61 96 <a href="mailto:marine.flament@univ-artois.fr">marine.flament@univ-artois.fr</a>

## DEADLINES

### For Student Mobility

<b>Nomination of the exchange students by institutions/ Online application by exchange students/ Submission of the complete application file by email and by post</b>	Nomination 15 days before to apply within deadlines.  <b>Mobility during the 1<sup>st</sup> semester/academic year : May 31 Mobility during the 2<sup>nd</sup> semester : October 31</b>
<b>Communication of arrival dates by students</b>	1 <sup>st</sup> semester : beginning of July 2 <sup>nd</sup> semester : beginning of December
<b>Arrival dates/ Orientation sessions</b>	1 <sup>st</sup> semester : beginning of September 2 <sup>nd</sup> semester : beginning of January

## ADMISSION

### For Student Mobility

<b>Recommended language skills – FRENCH (language of instruction)</b>	<p><b><u>ERASMUS+ AGREEMENTS:</u></b> Depending on the field of study (complied with the Erasmus+ signed agreement) Generally :</p> <ul style="list-style-type: none"> <li>- <b>B1 level</b> for studies in the Faculty of Sciences, Faculty of Applied Sciences, Faculty of History and Geography, Faculty of Economic and Management, Faculty of Sports.</li> <li>- <b>B2 level</b> for studies in the Faculty of Letters and Performing Arts, Faculty of Languages, Faculty of Law, University Institutes of Technology in Lens and Béthune.</li> </ul> <p><b><u>OTHER COOPERATION BILATERAL AGREEMENTS:</u></b> Required level in line with the relevant bilateral agreement.</p>
<b>Documents to enclose with the application file</b>	<p>The following documents must be submitted to the International Relations Office – <a href="mailto:incoming-exchange@univ-artois.fr">incoming-exchange@univ-artois.fr</a> - <u>by email before deadlines</u> :</p> <ol style="list-style-type: none"> <li><b>1/ Application form</b> duly completed, printed, signed by the exchange student, signed and stamped by his/her coordinator : Once your nomination has been received and verified by your home institution, you will receive an individual link to the form.</li> <li><b>2/ Learning Agreement/ Online Learning Agreement</b> duly completed and signed by the exchange student and his/her coordinator.</li> <li><b>3/ French language level certificate <b>minimum B1 or B2</b></b> depending on the field of study (e.g a signed letter from a French language professor or DELF/DALF/TEF/TCF certificate).</li> <li><b>4/ Copy of the Passport/ID card recto-verso</b> valid for the whole stay in France.</li> <li><b>5/ Copy of the original Birth Certificate <u>and its sworn translation into French</u></b> mentioning the names of the parents.</li> <li><b>6/ 1 passport photo – JPEG format</b></li> <li><b>7/ Copy of the European Health Insurance Card</b> valid for the whole stay in France - <b>OBLIGATORY</b> only for nationals of European Union Member States. If not → the student must register to the French Health Insurance (free)</li> <li><b>8/ Copy of the student card</b> or a signed certificate mentioning that registration is in progress at the home institution for <b>2024/2025</b>.</li> </ol>

## SPECIAL CASES

<b>For double-degree programmes</b>	<b>Additional documents</b> will be required for admission to the Artois University degree : copies of all the transcripts and university diplomas in your mother tongue, as well as their translations into French.
<b>For Erasmus + EPF (ex-MIC)</b>	Erasmus+ External Policy Funds students must use a <b>specific application form</b> . The applicant guide and application form are available from the international relations department of your home university. The documents listed in the “admission” section must be provided at a later stage.

## ACADEMIC INFORMATION

<b>Course Catalogue</b>	Course catalogue available at: <a href="http://www.univ-artois.fr/">http://www.univ-artois.fr/</a> « RECHERCHER une formation »
<b>Academic calendar and exam period</b>	Variable from one faculty to another. <b>Available in mid-July.</b> Generally, the 1 <sup>st</sup> semester starts in September and runs until December/January and the 2 <sup>nd</sup> semester starts in January and runs until June.
<b>Language of instruction</b>	French English for some courses: please contact us.
<b>One-semester French Language class</b> Only for the foreign exchange students	Intermediate and advanced level. <b>NOT AVAILABLE FOR BEGINNERS</b> <a href="http://www.univ-artois.fr/international/venir-etudier-luniversite-dartois/informations-pratiques/interculturel-et">http://www.univ-artois.fr/international/venir-etudier-luniversite-dartois/informations-pratiques/interculturel-et</a>

## HOUSING

<b>Hall Residences</b>	<p>Your application* for this kind of housing must appear on our online application.</p> <p>The number of rooms is limited and will be allocated first to the annual exchange students. The rent is about 260€* per month. The rent varies from 256€ to 365€/month.</p> <p><b>Possibility to move in from Monday to Friday and between 9:00 -12:00 and 14:00 – 15:30 (except during annual closing).</b></p> <p><i>* You will be informed of the decision taken by our International Relations Office concerning your housing application in July (for a stay that starts on the first semester) and in December (for a stay during the second semester)</i></p>
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## VISA

<b>Study Visa</b>	<p>Depending on the duration of the stay, students from non-European countries must possess a visa to study in France.</p> <p>Please see the website Campus France : <a href="https://www.campusfrance.org/fr/visas-et-cartes-de-sejour">https://www.campusfrance.org/fr/visas-et-cartes-de-sejour</a> <a href="https://www.campusfrance.org/fr/procedure-etudes-en-France">https://www.campusfrance.org/fr/procedure-etudes-en-France</a> <a href="https://pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentication/login.html">https://pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentication/login.html</a></p>
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## USEFUL LINKS : ENTRY TO FRANCE

<p><b>Measures and regulations for entry and residence on French territory</b></p>	<p>Please regularly consult the updated measures for entry and residence in France.</p> <p>&gt; <b>Campus France website :</b>  <a href="https://www.campusfrance.org/fr/rentree-2024">https://www.campusfrance.org/fr/rentree-2024</a></p> <p>&gt; <b>Website of the Ministry of the Interior :</b>  <a href="https://www.interieur.gouv.fr/">https://www.interieur.gouv.fr/</a></p> <p>&gt; <b>Website of the Ministry of Europe and Foreign Affairs:</b>  <a href="https://www.diplomatie.gouv.fr/fr/venir-en-france/">https://www.diplomatie.gouv.fr/fr/venir-en-france/</a></p> <p>&gt; <b>French Embassy located in your country</b></p>
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## UNIVERSITY CAMPUS & DEPARTMENTAL COORDINATORS

<p><b>Arras Campus</b></p>	<p>Faculty of Letters and Arts :  <a href="http://lettres.univ-artois.fr/">http://lettres.univ-artois.fr/</a></p>	<p>Jean-Marc Vercruysse  <a href="mailto:jmarc.vercruysse@univ-artois.fr">jmarc.vercruysse@univ-artois.fr</a></p>
	<p>Faculty of Foreign Languages :  <a href="http://www.langues.univ-artois.fr/">http://www.langues.univ-artois.fr/</a></p>	<p>David Marcinkowski  <a href="mailto:david.marcinkowski@univ-artois.fr">david.marcinkowski@univ-artois.fr</a></p>
	<p>Faculty of Economics, Administrative Management and Social Sciences :  <a href="http://www.egass.univ-artois.fr/">http://www.egass.univ-artois.fr/</a></p>	<p>Marie-Pierre Poilvert  <a href="mailto:mpierre.poilvert@univ-artois.fr">mpierre.poilvert@univ-artois.fr</a></p>
	<p>Faculty of History, Geography, Heritage :  <a href="http://www.hgp.univ-artois.fr/">http://www.hgp.univ-artois.fr/</a></p>	<p>Sylvie Coupleux  <a href="mailto:sylvie.coupleux@univ-artois.fr">sylvie.coupleux@univ-artois.fr</a></p>
<p><b>Béthune Campus</b></p>	<p>Faculty of Applied Sciences  <a href="http://www.fsa.univ-artois.fr/">http://www.fsa.univ-artois.fr/</a></p>	<p>Adnen El Amraoui  <a href="mailto:adnen.elamraoui@univ-artois.fr">adnen.elamraoui@univ-artois.fr</a></p>
	<p>University Institute of Technology  <a href="http://iut-bethune.univ-artois.fr/">http://iut-bethune.univ-artois.fr/</a></p>	<p>Jolanta Rousseau  <a href="mailto:jolanta.rousseau@univ-artois.fr">jolanta.rousseau@univ-artois.fr</a></p>
<p><b>Douai Campus</b></p>	<p>Faculty of Law  <a href="http://www.droit.univ-artois.fr/">http://www.droit.univ-artois.fr/</a></p>	<p>Marie-Anne Vanneaux  <a href="mailto:manne.vanneaux@univ-artois.fr">manne.vanneaux@univ-artois.fr</a></p>
<p><b>Lens Campus</b></p>	<p>Faculty of Sciences  <a href="http://sciences.univ-artois.fr/">http://sciences.univ-artois.fr/</a></p>	<p>Sébastien Tilloy  <a href="mailto:sebastien.tilloy@univ-artois.fr">sebastien.tilloy@univ-artois.fr</a></p>
	<p>University Institute of Technology  <a href="http://www.iut-lens.univ-artois.fr/">http://www.iut-lens.univ-artois.fr/</a></p>	<p>Virginie Hayenne-Cuvillon  <a href="mailto:virginie.hayennecuvillon@univ-artois.fr">virginie.hayennecuvillon@univ-artois.fr</a></p>
<p><b>Liévin Campus</b></p>	<p>Faculty of Science and Technology of Physical and Sports Activities  <a href="http://www.staps.univ-artois.fr/">http://www.staps.univ-artois.fr/</a></p>	<p>Sabrina Lucania  <a href="mailto:sabrina.lucania@univ-artois.fr">sabrina.lucania@univ-artois.fr</a></p>